

Cost Coverage for First Aid Training and Continuing Education

Questions and Answers

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Questions and Answers on the Cost Coverage of First Aid Training and Continuing Education in BLSV Clubs by the Administrative Employers' Liability Insurance Association (VBG)

To ensure first aid in sports clubs, the Administrative Employers' Liability Insurance Association (VBG) and the German Olympic Sports Confederation (DOSB) believe that every trainer working for a sports club must undergo first aid training and refresher courses. Both initial training and refresher courses consist of nine teaching units (one day) and should generally be completed every two years.

A prerequisite for obtaining a trainer's license from the Bavarian State Sports Association (BLSV) or a specialized association is proof of basic first aid training (a course comprising nine teaching units of 45 minutes each).

The VBG, as the statutory accident insurance provider, covers the course fees for first aid training and refresher courses in sports clubs. First aiders must be trained and certified by authorized training institutions.

What does the training cost?

The accident insurance providers cover the participation fees for first aid training and refresher courses. Training providers bill these costs directly to the accident insurance providers. Additional costs (e.g., wage continuation, travel expenses) must be covered by the sports club itself.

What is covered by the training fees paid by the accident insurance providers?

The insurance providers cover the cost of a "standard course," as defined in § 23 SGB VII and § 26 (2) of DGUV Regulation 1 "Principles of Prevention," along with Appendix 2 of DGUV Regulation 1 and DGUV Principle 304-001.

Where can sports clubs find the registration form for submission to the training provider?

The registration form is available on verein360 and can be downloaded from the First Aid section of the German Social Accident Insurance (DGUV) website at www.dguv.de/fb-erstehilfe.

Which membership number should be entered on the registration form?

If the sports club is a direct member of the VBG, it should enter its own VBG membership number.

If the sports club is not a direct member of the VBG, it should enter the BLSV's VBG membership number: 882820947143001.

How does the billing process work for first aid training via the VBG?

Step 1: Find an authorized training provider

A list of authorized training providers is available at www.dguv.de/fb-ersthilfe/mitglied.

By entering the location or using the interactive Germany map, clubs can find a suitable training provider.

Note: Authorized providers may have training locations in other districts or cities.

Step 2: Schedule a training session with an authorized provider

When booking, mention that the costs will be covered by the accident insurance provider.

Step 3: Complete the registration form

The registration form also serves as a billing form for the training provider. Ensure that it includes:

- Accident insurance provider: Administrative Employers' Liability Insurance Association (VBG)
- Membership number of the sports club or organization
- Full name and date of birth of the participant
- Confirmation from the sports club or organization

Note: The participant must sign the form on the day of training at the training provider's location to confirm attendance.

Step 4: Submit the completed registration form

The original registration form must be handed over to the training provider. The provider then bills the VBG directly.

Important: The sports club should not pay the training provider. Self-paid training fees cannot be reimbursed by the VBG later.

Can multiple sports clubs organize joint first aid training for their trainers?

Yes! However, to ensure cost coverage by the VBG, the training must be conducted by an authorized training provider.

Important: Each sports club must use its own registration form, list its participating trainers, and submit it separately to the training provider for billing with the VBG.

What are the requirements for cost coverage by the VBG?

- Coverage is available for trainers, coaches, or group leaders who work on behalf of a sports club or wish to obtain a sports association license.
- The minimum age for participants must be 16 years on the day of training.
- A six-month tolerance is allowed, meaning participants aged 15.5 years may also be eligible.

If these requirements are met, no separate cost approval from the VBG is needed.

For more details, check the "Guidelines for member companies on registering first aid training" on the VBG website.

What happens if a registered participant does not show up?

- The VBG only covers the costs for participants who actually attend the training.
- Training providers are allowed to apply cancellation policies for no-shows.

This guide ensures that sports clubs and trainers can efficiently navigate the VBG cost coverage process for first aid training and refresher courses.